

4.3.5 Details of Library user programmes organized

Library Usage Programmes (Year: 2023-24)

S. No.	Program Title	Date & Time	Venue	Topic	Speaker
1	Library User: Orientation Program (MDS 1 st year Batch-2023)	11.10.2023 11.00am - 12.30pm	Vidya Hall & Library	Library facilities, Circulation, services & resources, rule & regulation	Mr. K.K.Jha, Librarian
2	Library User: Orientation Program (BDS 1 st year Batch-2023)	06.09.2023 09.10am - 10.20am	Vidya Hall & Library	Library facilities, Circulation, services & resources, rule & regulation	Mr. K.K.Jha, Librarian

Enclosed: Above Programs Report

Library User Orientation Programme

MDS First Year (Batch: 2023-26)

Dated: 11st October 2023

Time: 11.00am -12.30am

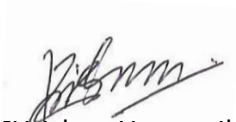
Venue: Vidya Hall & Library

Total Attendee MDS: 25 students

The library was organized library orientation programme for MDS first year students for the batch 2023-26. The library every year conduct the Library user orientation program for the first year students. This users programme organized for better use of library facility, services, resources to the users.

The following points were discussed with MDS students:

- # About the library books, print journals, online journals.
- # Biometric Attendance of library Users: Biometric machine is available for users for attendance in library.
- # Library rules and regulations.
- # Services provided by library: Circulation of library materials, OPAC service, Reference services, Photocopy service, scanning services, and printout services.
- # Journal Section: Current and back volumes journals for reference purpose.
- # E-resources: Library has subscribed EBSCO-DOSS online database which users access e-journals, ebooks, e-magazines etc. Library has in-house database site which users access e-question papers, e-journals and ebooks
- # Information to library user through email for overdue books, fines, new arrival books or journals.
- # Materials only for reference: Newspapers, Magazines, Journals, Thesis.



[Krishan Kumar Jha]
Librarian

Library User Orientation Programme

BDS First Year (Batch: 2023)

Dated: 06th September, 2023

Time: 09.10am -10.20am

Venue: Vidya Hall & Library

Total Attendee BDS: 93 students

The library was organized library orientation programme for BDS first year students for the batch 2023-28. This users programme organized for better use of library facility, services, resources to the users.

The following points were discussed with BDS students:

How to use the library effectively.

About the library resources, e-resources and timing.

Biometric Attendance of library Users: Biometric machine is available for users for attendance in library.

Library rules and regulations.

Borrowing limit and circulation hours.

Services provided by library

E-resources: Library provides e-resources (EBSCO & E-library) facility.

Information to library user through email for overdue books, fines, new arrival books or journals.

Materials only for reference: Newspapers, Magazines, Journals, Thesis.



[Krishan Kumar Jha]

Librarian