

**Orientation Programme: Library user Programme**

**BDS First Year (Batch: 2020)**

Dated: 19<sup>th</sup> January, 2021


Time: 9.15AM to 10.00AM

Venue: LT & Central Library

The library was organized library orientation programme for BDS first year students for the batch 2020-23. This users programme for better use of library facility, resources and e-resources provided by library.

The following points were discussed with BDS students:

- # How to use the library effectively.
- # About the library resources, e-resources and timing.
- # Biometric Attendance of library Users: Biometric machine is available for users for attendance in library.
- # Library rules and regulations.
- # Borrowing limit and circulation hours.
- # Services provided by library: Circulation of library materials, OPAC service, Reference services, Photocopy service, scanning services, and printout services.
- # Library fine / penalty
- # E-resources: Library provides e-resources (EBSCO & E-library) facility.
- # Information to library user through email for overdue books, fines, new arrival books or journals.
- # Materials only for reference: Newspapers, Magazines, Journals, Thesis.

  
[Librarian]

  
**Dr. Sachit Anand Arora**  
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47, Knowledge Park-III, Gr. Noida (U.P.)

#### 4.3.5 Details of Library user programmes organized

### Orientation Programme: Library user Programme

#### **MDS First Year (Batch: 2020-23)**

Dated: 5<sup>th</sup> August, 2021

Time: 10.30 AM to 11.30AM

Venue: Vidya Hall & Central Library

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