

**MINUTES OF CURRICULUM COMMITTEE MEETING HELD ON MARCH 8, 2021**

**Location: Board Room**

**Date: March 8 2021 (Tuesday)**

**Time: 10:30 am**

**Attendees:**

1. Chairperson- Dr Sachit Anand Arora
2. Members:
  - Dr. Mousumi Goswami
  - Dr. Heena Gohil
  - Dr. Kunal Madhav
  - Dr. Saurav Kumar
  - Dr. Anju Aggarwal
  - Dr. Amrita Puri

**Agenda Items:**

1. Ensuring preparation of teaching schedules for BDS 2021 batch such that video links are included for all relevant topics.
2. Review of academic activity schedules (JC, seminar, case presentation and text review) for MDS 2021 batch.
3. Review of clinical demonstrations for undergraduate program.
4. Interdepartmental course and trainings to be conducted.
5. Making curriculum effective by introducing contemporary pedagogical practices.
6. Student feedback on curriculum delivery.

<b>Action#</b>	<b>Action point</b>	<b>Owner</b>	<b>ETA</b>
1.	Video links to be included for all relevant topics for all first year undergraduate subjects.	Subject wise faculty in charge of UG first year	24-03-2021
2.	All postgraduate academic activities to be scored and graded by faculty in charge.	PG in charge of all departments	24-03-2021
3.	Live demonstrations to be given for all treatment modalities done by UG students. Schedule for the same to be shared.	UG Clinical in charges of all departments	24-03-2021
4.	Interdepartmental courses/ trainings to be conducted. Schedule for the same to be prepared.	PG Coordinator	24-03-2021
5.	Group discussions to be included in lectures to make teaching engaging.	Subject in charges of UG Program	24-03-2021
6.	Online survey forms to be used for taking student feedback.	Director Principal Office	24-03-2021

**Dr. Sachit Anand Arora .**

**Principal Dr. Sachit Anand Arora**  
**Principal**

ITS Dental College, Hospital & Research Centre  
47, Knowledge Park-III, Gr. Noida (U.P)

**I.T.S DENTAL COLLEGE, HOSPITAL AND RESEACH CENTRE  
47, KNOWLEDGE PARK III, GREATER NOIDA**

**MINUTES OF ACADEMIC COMMITTEE MEETING HELD ON DEC 29, 2020**

**Location:** Principal office

**Date:** December 29, 2020 (Tuesday)

**Time:** 10:30 am

**Attendees:**

1. Chairperson: Dr. Sachit Anand Arora

2. Members:

- Dr. Mousumi Goswami
- Dr. Heena Gohil
- Dr. Kunal
- Dr. Saurav Kumar
- Dr. Vishwas

**Agenda items**

1. Orientation and teaching schedule for BDS 2020 batch
2. Regularization of physical classes for BDS 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> years
- 3.Regularization of clinical posting of interns.
- 4.Publications of postgraduate students
- 5.Utilization of online library resources
- 6.Preparation of upcoming NAAC inspection

Action #	Action point	Owner	ETA
1.	Teaching schedule of BDS 2020 batch to be shared with Principal's office. Preparations to be made for upcoming orientation program.	APO Principal's office	4-1-21
2.	Protocol to be put in place for regularizing physical classes of BDS 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> year	APO Principal's office Academic	15-1-21

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	students. Mails to be sent.	coordinators for each batch.	
3.	Protocol to be put in place for regularizing clinical postings of interns. Mails to be sent.	APO Principal's office Intern Co-ordinator	15-1-21
4.	HODs to reinforce taking up as well as publication of scientific research by postgraduate students of their departments. Mail to be sent.	Principal's office. HOD	18-1-21
5.	Utilization of library resources, specially available online resources to be encouraged. Mail to be sent.	Principal's office HODs Subject incharges	5-1-21
6.	To check preparations for NAAC inspection by every department. Documents to be shared with Principal's office.	HODs	30-1-21

  
**Dr. Sachit Anand Arora**  
**Principal**

*I.T.S. Dental College,  
Hospital & Research Centre  
47, Knowledge Park -III, Gr. Noida (U.P.)*

11 Jun 20


**CIRCULAR**

Dear All Concerned Faculty,

We are conducting an Academic presentation to audit the progress of the **academic activity/online classrooms** . Kindly draw your kind attention to the points appended below;

1. The roaster of the presentation for the subject & the faculty per se has been attached.
2. There would be the Powerpoint presentation of the respective subjects/departments that should include;
  - 2 (a) Number of classes conducted from beginning of the session till 12th of June
  - 2 (b) Percentage of course covered till 12th June
  - 2 (c) Percentage of course planned if there would be no Lockdown period.
- 2(d) Percentage of Course left  
Make this into a data presentation in the form of bar Charts, graphs, Pie diagrams, etc.
3. Award list of Online Examinations which would include
  - 3(a) Total number of students appeared
  - 3(b) Total number of students passed/failed
  - 3(c) Percentage of students passed/failed

Dr. Sachit Anand Arora  
Principal, Sr. Professor - Department of Periodontics  
Mobile: +91 9910222799



Dr. Sachit Anand Arora  
Principal  
I.T.S. Dental College,  
Hospital & Research Centre  
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Sno.	Name of the Subject	Year	Presented by	Date & Time
1.	Pedodontics	4 <sup>th</sup> Year BDS	Dr. TanuNangia	13.6.2020 11.30 am
2.	Oral Surgery	4 <sup>th</sup> Year BDS	Dr. Gauri	13.6.2020 11.30 am
3.	OMDR	4 <sup>th</sup> Year BDS	Dr. Siddharth	13.6.2020 11.30 am
4.	Prosthodontics	4 <sup>th</sup> Year BDS	Dr. Aditya Chaudhary	13.6.2020 11.30 am
5.	Microbiology	2 <sup>nd</sup> Year BDS	Dr. Kunal Madhav	13.6.2020 11.30 am
6.	Pedodontics	3 <sup>rd</sup> Year BDS	Dr. Aditya Saxena	15.6.2020 11.30 am
7.	Oral Surgery	3 <sup>rd</sup> Year BDS	Dr. Himanshu Bhutani	15.6.2020 11.30 am
8.	OMDR	3 <sup>rd</sup> Year BDS	Dr. Gaytri	15.6.2020 11.30 am
9.	Conservative Dentistry	3 <sup>rd</sup> Year BDS	Dr. Ruchika Dewan	15.6.2020 11.30 am
10.	Conservative Dentistry	4 <sup>th</sup> Year BDS	Dr. Sonal Sharma	15.6.2020 11.30 am
11.	Periodontics	3 <sup>rd</sup> Year BDS	Dr. Rupali	15.6.2020 11.30 am
12.	Periodontics	4 <sup>th</sup> Year BDS	Dr. Saurav Singh	15.6.2020 11.30 am
13.	Orthodontics	3 <sup>rd</sup> Year BDS	Dr. Amrita Puri	15.6.2020 11.30 am
14.	PHD	4 <sup>th</sup> Year BDS	Dr. Rahul Gupta	15.6.2020 11.30 am
15.	Orthodontics	4 <sup>th</sup> year BDS	Dr. Vishal Singh	15.6.2020 11.30 am
17.	Prosthodontics	3 <sup>rd</sup> Year BDS	Dr. Kartika	15.6.2020 11.30 am
18.	Oral Pathology	3 <sup>rd</sup> Year BDS	Dr. Monica	15.6.2020 11.30 am
19.	DADH	1 <sup>st</sup> Year BDS	Dr. Amit Gupta	15.6.2020 11.30 am
20.	General Medicine	3 <sup>rd</sup> Year BDS	Dr. Pankaj Sharma	15.6.2020 11.30 am
21.	Gen. Surgery	3 <sup>rd</sup> Year BDS	Dr. Sumol	15.6.2020 11.30 am

Dr. Sachin Anand Arora  
Principal  
I.T.S. Hospital & Research Centre  
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**I.T.S Dental College, Hospital & Research Centre**

**47, Knowledge Park – III, Greater Noida**

**Online Academic Review Meeting**

**Minutes of the meeting**

**Dates : 3<sup>rd</sup> & 4<sup>th</sup> July, 2020**

**Mode : Google Hangs Out meet**

**Chaired by : Principal – Dr. Sachit Anand Arora**

**Attendees : Faculty In charges of 3<sup>rd</sup> Year , 4<sup>th</sup> Year & Micro biology**

**General Instructions :**

- All Incharges to discuss the question papers with the students for exam going subjects.\
- To send the list of top 10 & bottom 10 students ( Kindly ignore if sent )
- To Share Question banks of the respective subjects.
- We would conduct Viva Voce for students in Non – exam going subjects.
- To send the Recorded videos of the Online academic presentation held in google drive with Cc to Principal

Sno.	Dept./ Year Faculty	Issues/ Discussion	Points Discussed / Action	Action to be taken/Remarks
1.	Micro/2 <sup>nd</sup> Year/Dr. Kunal Madhav	<ul style="list-style-type: none"><li>• Classes Held – No Lockdown/Lockdown</li><li>• Online Exam</li><li>• Assignments</li></ul>	Total = 64 N. Lockdown= 64/52 Course Covered = 80%  Lockdown = Same as above  Total of 97/ 96 Appeared . 80 Passed , 16 Failed  4	Session from 6 <sup>th</sup> Jan – 7 <sup>th</sup> Nov.       To give more assignments
2.	DADH/1 <sup>ST</sup> Year / Dr. Amit Gupta	<ul style="list-style-type: none"><li>• Classes Held – No Lockdown/Lockdown</li></ul>	Total= 123 N. Lockdown 99/123 ( 80 % of	To increase the number of assignments.

		<ul style="list-style-type: none"> <li>Online Exam</li> <li>Assignments</li> </ul>	<p>course ) Lockdown = 101/123 ( 82% of Course covered</p> <p>96/99 Students Appeared . 80 Passed , 16 Failed</p> <p>3</p>	Live Practical Demos Incorporated in the Schedule
3.		<b>3<sup>rd</sup> Year Exam Going Subjects</b>		
4.	G. Medicine/3 <sup>rd</sup> Year / Dr. Sumol	<ul style="list-style-type: none"> <li>Classes Held – No Lockdown/Lockdown</li> <li>Online Exam</li> </ul>	<p>Total= 32 N. Lockdown =20 ( 63%) Lockdown =28(88% Course)</p> <p>Total of 89/91 Appeared , 2 Absent</p>	<p>Assignments to be Given .</p> <p>Discuss the Question paper with the students.</p>
5.	G. Surgery /3 <sup>rd</sup> Year/Dr. Pankaj Sharma	<ul style="list-style-type: none"> <li>Classes Held – No Lockdown/Lockdown</li> <li>Online Exam</li> </ul>	<p>Total = 32 N. Lockdown =12/32 Lockdown 32/20 63% ( Course)</p> <p>91/91 Appeared; 48 passed in Theory</p>	To discuss the question paper.
4.	Oral Pathology /3 <sup>rd</sup> Year /Dr. Monica	<ul style="list-style-type: none"> <li>Classes Held – No Lockdown/Lockdown</li> <li>Online Exam</li> </ul>	<p>Total =120 N. Lockdown =69/120 57% ( Course) Lockdown =77/120 64% ( Course)</p> <p>90/91 Appeared. 65 Passed /25 Failed. 1 did not appear</p>	Revision/Discussion of the exam question paper


		<ul style="list-style-type: none"> <li>• Assignments</li> </ul>	20 Assignments given	
		<b>Non – Exam Going Final year subjects – Taught in 3<sup>rd</sup> Year</b>		
5.	Oral Surgery /3 <sup>rd</sup> Year /Dr. Himanshu	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total =23. N.Lockdown= 15/23 65% Course Lockdown = 18/23 78% of course Covered  8 Assignments	
6.	Ortho/3 <sup>rd</sup> Year/Dr. Amrita	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total = 21 N. Lockdown = 11/21 ( 52% Course) Lockdown=13/21(6 2% Course Covered)  9	Recorded Demo will be taken in the month of July.  Date of demo already fixed in the roster.
7.	Pedo/3 <sup>rd</sup> Year / Dr. Aditya Saxena	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total = 19 N. Lockdown 16/19 ( 84% Course Lockdown 19/19( 100% Course Covered)  5 Assignments	
8	Perio/3 <sup>rd</sup> Year/Dr. Rupali	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total = 18 N. Lockdown 12/18 ( 66% Course ) Lockdown 16/18 ( 88% of course Covered )  6	
9.	Prosthodontics /3 <sup>rd</sup> Year/ Dr. Kartika	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total =27 N. Lockdown 15/27 ( 56% Course ) Lockdown = 21/27 (	Increase the Assignments



		<ul style="list-style-type: none"> <li>• Assignments</li> </ul>	78% of course Covered ) 3	
10.	OMDR /3 <sup>rd</sup> Year/ Dr. Gaytri	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total = 28 N. Lockdown = 14/28 ( 50% Course) Lockdown = 17/28 ( 61% Course Covered )	
		<ul style="list-style-type: none"> <li>• Assignments</li> </ul>	8	
11.	Cons/3 <sup>rd</sup> Year / Dr. Ruchika	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total = 33 N. Lockdown = 16/33 ( 49% ) Lockdown = 16/33	Number of classes to be increased after 15 <sup>th</sup> July.
		<ul style="list-style-type: none"> <li>• Assignments</li> </ul>	Total = 8	
		<b>Exam Going Subjects – Final Year</b>		
1.	Cons /4 <sup>th</sup> Year / Dr. Sonal	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total Classes = 50 N. Lockdown = 34/50 ( 68% Course) Lockdown = 38/50 ( 76% Course Covered )	To Give more assignments.  Demo classes already placed in the roster
		<ul style="list-style-type: none"> <li>• Assignments</li> </ul>	3	
		<ul style="list-style-type: none"> <li>• Online Exams</li> </ul>	30 /30 students Appeared. 29 Passed , 1 Failed	
2.	OMDR/4 <sup>TH</sup> Year / Dr. Siddharth	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total Classes = 31 N. Lockdown = 16/31 ( 52 % Course ) Lockdown = 24/31 ( 78% of the Course Covered )	To Discuss the question Paper.
		<ul style="list-style-type: none"> <li>• Online Exams</li> </ul>	30/30 Appeared.	

		<ul style="list-style-type: none"> <li>• Assignments</li> </ul>	26 Passed , 4 Failed. 9	Show live recording of X ray Techniques.
3.	Oral Surgery/4 <sup>th</sup> Year/Dr. Gauri	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> <li>• Online Exam</li> <li>• Assignments</li> </ul>	Total = 26 N. Lockdown 22/26( 86%) Lockdown 26/26 ( 100% Course Covered )  30/30 Appeared 28 Passed & 2 Failed  10	Since the Course is over to take revision classes.  Show You tube videos of Nerve Blocks & Revise other practical demos
4.	Ortho/Dr. Vishal/4 <sup>th</sup> Year	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> <li>• Online Exams</li> <li>• Assignments</li> </ul>	Total = 33 N. Lockdown= 18/33.  Lockdown = 18/33 ( 54% Course Covered)  29/30 Appeared. 27 Passed , 2 Failed  4	To Discuss the paper with the students.  List of Practical Demos already incorporated in the Schedule
5.	Pedo/4 <sup>th</sup> Year/ Dr. Tanu Nangia	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> <li>• Online Exams</li> <li>• Assignments</li> </ul>	Total = 23 N. Lockdown = 17/23 ( 74% Course) Lockdown = 23/23 (100 %)  29/30 Students Appeared. 26 Passed, 3 Failed.  8	Revision classes already started .  To add to the list of Practical Demos with You tube links.
6.	Perio/3 <sup>rd</sup> Year/Dr. Kumar	<ul style="list-style-type: none"> <li>• Classes Held – No Lockdown/Lockdown</li> </ul>	Total = 34 N. Lockdown 20/34 ( 58% Course)	Show you tube videos of practicals

	Saurav	<ul style="list-style-type: none"> <li>Online Exams</li> <li>Assignments</li> </ul>	Lockdown 26/34 ( 77% of course Covered)  30/30 Appeared All Passed 7	
7.	PHD/4 <sup>th</sup> Year/ Dr. Rahul Gupta	<ul style="list-style-type: none"> <li>Classes Held – No Lockdown/Lockdown</li> <li>Assessments</li> </ul>	Total= 31 N. Lockdown 17/31  Lockdown 17/31 ( 55% of course Covered )  3	To discuss the question Paper  Give more assignments
8.	Prosthodontics/4 <sup>th</sup> Year/ Dr. Aditya	<ul style="list-style-type: none"> <li>Classes Held – No Lockdown/Lockdown</li> <li>Online Exams</li> <li>Assignments</li> </ul>	Total classes = 43 N. Lockdown 26/43 Lockdown = 26/43 ( 60% Course Covered)  30/30 Appeared 14 Passed, 16 Failed.  2	<ul style="list-style-type: none"> <li>To discuss question paper again.</li> <li>Increase the Assignments</li> </ul>

  
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# **I.T.S DENTAL COLLEGE, HOSPITAL & RESEARCH CENTRE** **GREATER NOIDA**

**Academic Review Meeting – 9<sup>th</sup> June 2020**

**Chaired By:** Mr. B. K. Arora Sir – Secretary, I.T. S. Group

**Co- Chaired by:**

Dr. Sachit Anand Arora, Principal

Attendees: Dr. Vertika Gupta, Dr. Naveen, Dr. Heena Gohil, Dr. Rajeshwari Gore, Dr. Madhvi

**Main Points:**

1. To send the reports of Assignments in following format :

S.No	Assignment Name	Sent On	Completion Date for Students	Total No of Students	Total No. of Students shared the assignments	Total No. of Students not shared the assignments
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Kindly note to ask the students who have not sent the assignments on time to complete & send the same. Share the absent students list with Principal Office.

2. List of Practicals/Demo to be conducted. Format is mentioned below:

S.No	List of Practicals to be conducted	Mode of Demo		
		Live Demo	Recorded Video	Online PPT

3. Detailed Mapping of the students based on Question, & Segment them into Groups Followed by Tutorials
4. List of Students performed well and under performed in Online Examinations.
5. Viva-Voice schedule to be prepared by Principal Office

  
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